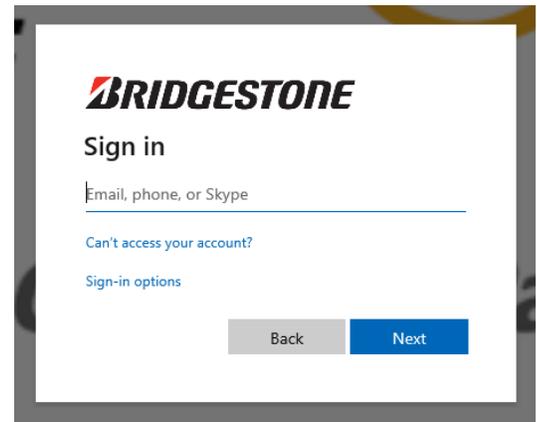


Use this Quick Reference Guide for viewing MyBridgestone on a mobile device and installing the Workday mobile app.

Viewing MyBridgestone on a Mobile Device

To view MyBridgestone on a mobile device:

1. In your browser's search bar, type mybridgestone.com.
2. Ensure you have completed **Multifactor Authentication**. If you have not yet completed this process, [these](#) quick reference guides may be helpful.
3. Once Multifactor Authentication has been completed, all subsequent efforts to log in will be completed by entering the username and password used in Multifactor Authentication. See below for username and password guidelines for first log in:



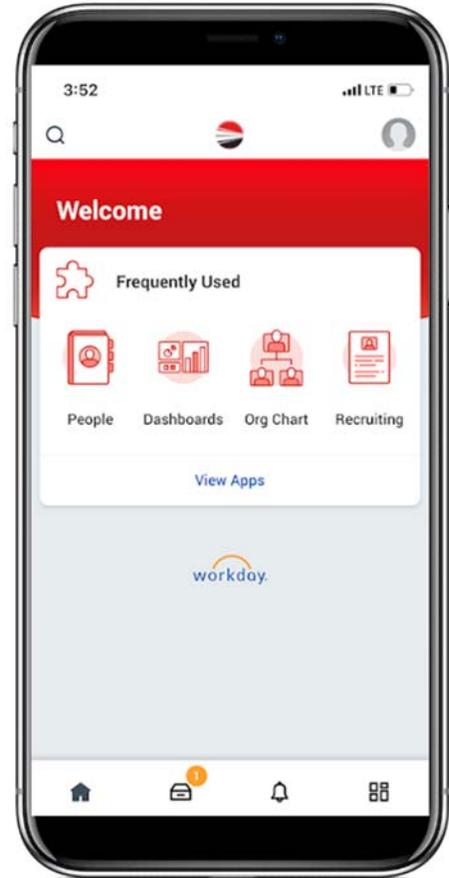
Please note: The use of MyBridgestone, including downloading the Workday app (where available), on a personal device is for personal convenience, entirely voluntary and not required by Bridgestone. The same information can be accessed on Bridgestone's computers or kiosks. Bridgestone is not responsible for any data charges teammates may incur while using MyBridgestone on personal devices. Teammates using MyBridgestone on their personal device agree to comply with the Bridgestone's workplace policies.

Installing the Workday Mobile App

To install Workday on your Android or Apple device:

1. From your device, navigate to the **Google Play Store** (Android) or **App Store** (Apple).
2. Type *Workday* into the search field.
3. Select the **Workday** app.
4. On an Android device tap **Install**, or on an Apple device tap **Get** and **Install**.
5. Tap **Open** to launch the app.
6. Tap the **Log In**.
7. When asked for your Organization ID, type **bridgestone**.
8. If you have a Bridgestone email address enter your email address. If you do not have a company email address, enter your 8-digit UID @bfusa.com (ex. 12345678@bfusa.com).
9. Enter your **password**, then tap **Sign In**.
10. You may be required to complete further verification using Multifactor Authentication to finalize your login.

Note: If you have not yet completed the Multifactor Authentication process, **these** quick reference guides may be helpful.



To Submit an HR Question

To submit a question or case to Human Resources:

1. To speak to a live agent, call **1-855-873-6947**
2. To submit a case, navigate to the bottom of the MyBridgestone page, click "**Submit an HR question**".
3. You will be redirected to a new page. On this page, click "**Create a Case**".
4. Create a case to complete the request.

Need Assistance? **Submit an HR question** or reach us by

Contact HR

Revised by Lea, Shelby • 19d ago • 166

Have a question about MyBridgestone? We're here to assist you by clicking here **Create a Case.**